

**North Dakota State Board of Occupational Therapy Practice
September 16, 2019
Special Board Meeting
Conference Call
Minutes**

Call to Order

The meeting was called to order by Board Chair, Sarah Nielsen, at 1:00 pm.

Present

Board Members – Sarah Nielsen, Kari Idso, and Carol Olson.

Others – Jacinda Simmons and Sandra DePountis, Legal Counsel.

{Janae Hughes and Angie Neigum absent}

Complaint

S. Mosser #2019-1 - A motion was made that there is ground that she violated the 2010 AOTA Code of Ethics Principle 5 G, H, O, and P concerning Procedural Justice and Principal 6 B and D concerning veracity and to offer her a settlement agreement of a Letter of Reprimand and completed 6 hours of continuing education within 6 months of signing in billing practices in healthcare and human services to be preapproved by the Board Chair. (Olson/Idso/carried) [Roll Call Vote: Nielsen (y), Idso (y), Olson (y)] [Hughes and Neigum absent] **[Legal Counsel]**

Administrative Rules Review

A motion was made to create a committee consisting of Olson as Chair and Nielsen to work on revising Administrative Rules. (Idso/Olson/carried) [Roll Call Vote: Nielsen (y), Idso (y), Olson (y)] [Hughes and Neigum absent] **[Admin. Rules Comm.]**

An Administrative Rules draft will be sent out before the next meeting.

The Board had received a suggestion of loan repayment for those completing an occupational therapy program. This would require a law change. The Board will consider it for the 2021 session.

Attorney General's Training

The ND Attorney General's office will have a Board member training on October 29, 2019. Those who attend will be reimbursed for travel expenses.

Board Appointments

Nielsen will contact Neigum if she is interested in serving another term. **[Nielsen]**

Next Meeting Date

The Board will meet again in January 2020. Possible meeting dates will be sent out in early December. **[Bd. Office]**

Adjourn

The meeting was adjourned at 1:36 pm

Respectfully submitted,

**Sarah Nielsen,
Board Chair**

**Jacinda Simmons
Administrative Assistant
NDBOTP Office**