

**North Dakota State Board of Occupational Therapy Practice  
June 25, 2019  
Special Board Meeting  
Conference Call  
Minutes**

**Call to Order**

The meeting was called to order by Board Chair, Sarah Nielsen, at 12:00 pm.

**Present**

Board Members – Sarah Nielsen, Janae Hughes, Kari Idso, Carol Olson, and Angie Neigum.  
Others – Jacinda Simmons; Sandra DePountis, Legal Counsel; and Janet Salzwedel.

*{Idso and Olson absent}*

**Minutes**

**1/14/2019 - A motion was made** to approve the minutes. (Hughes/Neigum/carried) [Idso and Olson absent] **[Bd. Office]**

**1/28/2019 - A motion was made** to approve the minutes. (Hughes/Neigum/carried) [Idso and Olson absent] **[Bd. Office]**

**2/25/2019 - A motion was made** to approve the minutes. (Hughes/Neigum/carried) [Idso and Olson absent] **[Bd. Office]**

*{Idso and Olson present}*

**Financial Report**

Everything is in line with the budget. The CD balance is \$257,510. CDs will be renewed at the best rate.

**A motion was made** to approve the financial report. (Hughes/Neigum/unanimous) [Roll Call Vote: Nielsen (y), Idso (y), Olson (y), Neigum (y), Hughes (y)] **[Bd. Office]**

**Budget**

**A motion was made** to approve the budget with an increase to the Legal Fees by \$2,000. (Olson/Idso/unanimous) [Roll Call Vote: Nielsen (y), Idso (y), Olson (y), Neigum (y), Hughes (y)] **[Bd. Office]**

**APT, Inc. Contract**

Legal Counsel will review the terms of the contract. Tabled to next meeting. **[Bd. Office]**

**Online Jurisprudence Exam Update**

**A motion was made** to approve the updates to the Jurisprudence exam for applications and renewal as presented by past Board member, Janet Salzwedel. (Olson/Idso/unanimous) [Roll Call Vote: Nielsen (y), Idso (y), Olson (y), Neigum (y), Hughes (y)] **[Bd. Office]**

The Board office will work with Albertson Consulting to update the exams.

**Legislative Update**

The proposed bill concerning military spouses did pass and was signed into law. It will be effective on August 1, 2019. The Board will not need to do an Administrative Rules change just for this new law.

**A motion was made** that military spouses wishing to be licensed under the new law will need to have current and in good standing with another state or certification with NBCOT, a signed letter from their employer or a curriculum vitae signed by the applicant if in private practice, and will not be charged a fee for initial license or renewal of license. (Olson/Idso/unanimous) [Roll Call Vote: Nielsen (y), Idso (y), Olson (y), Neigum (y), Hughes (y)] **[Bd. Office]**

**A motion was made** add the following questions to the paper and online applications:

- Initial application: “Are you a spouse of a member of the armed forces of the United States or a reserve component of the armed forces of the United States? If “yes,” please provide proof of military spouse status, such as military orders.”
- For renewals, use somewhat the same language but include military members in it so I would suggest: “Are you a member of OR a spouse of a member of the armed forces of the United States or a reserve component of the armed forces of the United States? If “yes,” please provide proof of military status, such as military orders.”

(Olson/Idso/unanimous) [Roll Call Vote: Nielsen (y), Idso (y), Olson (y), Neigum (y), Hughes (y)] **[Bd. Office]**

### **Administrative Rules Changes**

The Board will review current Administrative Rules and decide at the next meeting if they want to change any rules.

The Board office will send out a list of possible changes as discussed in the past. **[Bd. Office]**

### **Fargo Police Investigation**

**Mark Peterson** – The Fargo Police will not press charges against him because there is “no evidence to sustain a charge against the therapist” according to Detective Grant Kendall.

**A motion was made** to send a letter to the family of the patient making the allegations to inquire if they would like to file a formal complaint. (Idso/Hughes/unanimous) [Roll Call Vote: Nielsen (y), Idso (y), Olson (y), Neigum (y), Hughes (y)] **[Bd. Office]**

### **Complaint Review**

**Summer Mosser #2019-1** – The Board will request more information from the complainant. **[Bd. Office]**

### **Application Review**

**E. Broeren** - **A motion was made** to grant the license. (Idso/Hughes/unanimous) [Roll Call Vote: Nielsen (y), Idso (y), Olson (y), Neigum (y), Hughes (y)] **[Bd. Office]**

**{Neigum absent}**

### **Hippotherapy Practice**

The Board cannot endorse another practice or association. **[Bd. Office]**

### **2020-2022 Renewal Notice**

**A motion was made** to approve the renewal notice as amended. (Idso/Olson/unanimous) [Roll Call Vote: Nielsen (y), Idso (y), Olson (y), Neigum (y), Hughes (y)] **[Bd. Office]**

**NBCOT Conference**

Olson attended the Leadership Conference in Baltimore, MD. She said the NBCOT Navigator, licensure portability including military spouse licensure, and OTD experience component were discussed. Legal Counsel states OTD experience is not considered fieldwork and is covered in the Law and Rules.

**AOTA Update**

**New Academic Standards** – ACOTE is stating that states may require an OT to have a masters or doctorate degree and OTAs to have a bachelors or associate degree. The Board will consider this as a possible rule change.

**NBCOT OT Action Exchange**

This would only be for members of NBCOT and would not include all licensees.

**Board Appointments**

The Board office will contact Neigum to see if she would like to serve another term. **[Bd. Office]**

**Next Meeting Date**

To be determined when the complainant on the Mosser case responds.

**Adjourn**

The meeting was adjourned at 5:02 pm

**Respectfully submitted,**

**Sarah Nielsen,  
Board Chair**

**Jacinda Simmons  
Administrative Assistant  
NDBOTP Office**