

**North Dakota State Board of Occupational Therapy Practice  
September 8, 2020  
Special Board Meeting  
Conference Call  
Minutes**

**Call to Order**

The meeting was called to order by Board Chair, Sarah Nielsen, at 12:30 pm.

**Present**

Board Members – Sarah Nielsen, Carol Olson, Janae Hughes, Angie Neigum, and Kari Idso.  
Others – Jacinda Simmons; Sandra DePountis, Legal Counsel; and Kristen Neville, AOTA.

***{Olson absent}***

**Minutes**

**06/30/2020 Special Board Meeting - A motion was made** to approve the minutes. (Hughes/Idso/carried)  
[Olson absent] **[Bd. Office]**

**Administrative Rules Discussion**

**Administrative Rules Draft - A motion was made** to approve the rules and proceed with the Administrative Rules process. (Hughes/Idso/carried) [Olson absent] [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

***{Olson present}***

Olson will work with Legal Counsel and the Board office to proceed with the process. **[Olson]**

**OT Licensure Compact** – Legal Counsel sent a letter to Daniel Logsdon about the legal concerns the Board has about the compact. The Board will wait for the next draft before making any decision or further response.

**ND Workforce Development Council**

This Board has no major problems or barriers to licensure. Legal Counsel states there is a bill draft coming for the 2021 Legislative Session that will affect licensure boards, but they did not mention that.

**OTA Supervision Audits**

**C. Bender - A motion was made** to approve the supervision plan. (Nielsen/Idso/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**G. Brase - A motion was made** that the plan is missing dates under the evaluation method and to request her to return the completed plan within 30 days. (Nielsen/Idso/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**E. Broeren - A motion was made** to send her a second notice to her by certified mail and also to her supervisor to send her supervision plan within 30 days and if there is no response, the Board may take disciplinary action. (Olson/Idso/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**R. Coleman - A motion was made** to approve the supervision plan. (Hughes/Idso/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**K. Dease - A motion was made** to approve the supervision plan. (Neigum/Hughes/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**J. Hansen - A motion was made** that the job description of the plan does not meet the competencies she has listed and to request her to return the complete plan within 30 days. (Nielsen/Neigum/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**B. Harder - A motion was made** to approve her report that she is not currently practicing as an OTA. (Olson/Idso/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**R. Hofmann - A motion was made** to approve the supervision plan. (Idso/Olson/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**F. Josph - A motion was made** to approve the supervision plan. (Hughes/Olson/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**L. Meiers - A motion was made** to approve her report that she is not currently practicing as an OTA. (Nielsen/Idso/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**J. Pfungsten - A motion was made** to approve her report that she is not currently practicing as an OTA. (Nielsen/Neigum/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**C. Robert – A motion was made** that the plan is missing dates under the evaluation method and to request her to return the completed plan within 30 days. (Olson/Hughes/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**B. Rohrich – A motion was made** that the plan is missing dates under the evaluation method and to request her to return the completed plan within 30 days. (Idso/Olson/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**H. Stegman - A motion was made** to approve the supervision plan. (Hughes/Idso/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**D. Uline - A motion was made** to approve the supervision plan. (Neigum/Olson/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**H. Vettel – A motion was made** that the plan needs information in the Practice Content Area and to request her to return the completed plan within 30 days. (Nielsen/Olson/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

**M. Walstad - A motion was made** to approve the supervision plan. (Olson/Idso/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Idso (y), Hughes (y), Neigum (y)] **[Bd. Office]**

#### **NBCOT/AOTA Update**

Nothing to report.

#### **List of Approved Licensees (06/16/2020-8/31/2020)**

**A motion was made** that the Board approves and ratifies the attached list of issued licenses. (Olson/Neigum/unanimous) [Roll Call Vote: Nielsen (y), Olson (y), Hughes (y), Neigum (y), Idso (y)]

#### **Next Meeting Date**

The Board will meet again in mid to late October 2020 once the returned supervision plans have been received. **[Bd. Office]**

**Adjourn**

The meeting was adjourned at 1:20 pm.

**Respectfully submitted,**

**Sarah Nielsen,  
Board Chair**

**Jacinda Simmons  
Administrative Assistant  
NDBOTP Office**

Last Name	First Name	License Number	License Type	License Initial Issue Date	Expiration Date	Employer Name
Marler	Karlie	Limited Permit	Occupational Therapist Limited Permit	6/29/2020	10/29/2020	Red Door Pediatric Therapy
Athman	Evan	1789	Occupational Therapist	7/6/2020	6/30/2022	
Hoff	Katie	1791	Occupational Therapist	7/13/2020	6/30/2022	Craig Hospital
Yantzer	Chelsey	1790	Occupational Therapist	7/13/2020	6/30/2022	Allegiant Healthcare of Phoenix
Dozhier	Laura	1793	Occupational Therapy Assistant	7/17/2020	6/30/2022	
Padgett	Katie	1794	Occupational Therapist	7/20/2020	6/30/2022	Ardor Health Solutions
Hendrickson	Robert	1795	Occupational Therapist	8/6/2020	6/30/2022	Perham Health
Schulz	Nicholas	1796	Occupational Therapy Assistant	8/6/2020	6/30/2022	Great Kids Therapy
Rick	Madisyn	1797	Occupational Therapist	8/10/2020	6/30/2022	Pediatric Partners Clinic
Halbakken	Hannah	1798	Occupational Therapist	8/17/2020	6/30/2022	
Muehlberg	Hannah	1799	Occupational Therapist	8/17/2020	6/30/2022	Penrose Hospital
Mapes	Drew	1800	Occupational Therapist	8/21/2020	6/30/2022	
Anderson	Jessica	1801	Occupational Therapist	8/24/2020	6/30/2022	
Aafedt McCoy	Jane	947	Occupational Therapist	8/31/2020	6/30/2022	
Cho	Hearyun	1806	Occupational Therapist	8/31/2020	6/30/2022	Minot Health and Rehab
Danielson	Mackenzie	1805	Occupational Therapist	8/31/2020	6/30/2022	Quotable Kids Pediatric Therapy Clinic
Hanson	Cheyenne	1804	Occupational Therapist	8/31/2020	6/30/2022	
Stevenson	Nora	1802	Occupational Therapist	8/31/2020	6/30/2022	