

**North Dakota State Board of Occupational Therapy Practice  
January 27, 2022  
Regular Meeting  
Held by virtual means via GoTo Meeting.  
Minutes**

**Call to Order**

The meeting was called to order at 9:00 am.

**Present**

Board Members – Janae Hughes, Carol Olson, Angie Neigum, Sarah Nielsen, Klancy Tindall  
Others – Jacinda Simmons; Annique Lockard, Legal Counsel; Bill Kalanek, APT, Inc.

*{Neigum absent}*

**Introduction**

New Board member, Klancy Tindall, was introduced. She has been an OTA for 10 years and currently works at a nursing home in Valley City.

**Election of Officers**

**A motion was made** to nominate Hughes as Chair. (Nielsen/Olson/carried) [Roll Call Vote: Hughes (y), Olson (y), Nielsen (y), Tindall (y)] [Neigum absent] **[Bd. Office]**

*{Neigum present}*

**A motion was made** to nominate Olson as Vice Chair. (Nielsen/Hughes/unanimous) [Roll Call Vote: Hughes (y), Olson (y)], Nielsen (y), Tindall (y), Neigum (y)] **[Bd. Office]**

**Complaint**

**#2021-01** – The Board only received the response this morning. It will be sent out to Board members.

**A motion was made** to table the complaint until the next meeting. (Nielsen/Olson/unanimous) [Roll Call Vote: Hughes (y), Olson (y)], Nielsen (y), Tindall (y), Neigum (y)]

The Board office will send out possible meeting dates next week. **[Bd. Office]**

**Licensee Self-Report**

**George - A motion was made** to table until next meeting when he can get the pretrial diversion documents to the Board. (Olson/Nielsen/unanimous) [Roll Call Vote: Hughes (y), Olson (y)], Nielsen (y), Tindall (y), Neigum (y)] **[Bd. Office]**

**Hanson - A motion was made** to take no action against her license for self-reporting a DUI occurring in June 2021. (Olson/Neigum/unanimous) [Roll Call Vote: Hughes (y), Olson (y)], Nielsen (y), Tindall (y), Neigum (y)] **[Bd. Office].**

**FARB Conference**

Last fall, the Board contributed \$300 for Legal Counsel to attend the in-person FARB conference. It was then moved to a virtual platform at a reduced rate. The check was returned to the Board.

### Telehealth Statement

**A motion was made** to leave telehealth statement as written with no changes. (Nielsen/Olson/unanimous) [Roll Call Vote: Hughes (y), Olson (y)], Nielsen (y), Tindall (y), Neigum (y)] **[Bd. Office]**

The Board is considering questions to ask on initial and renewal applications to better track OT practice in the state, and whether services are provided in-person or by telehealth.

Legal counsel states the Board can ask questions, but responses cannot be used to grant or deny a license.

**A motion was made** to table adding questions to the application forms and seek information from ND State Boards for PT, Audiology and Speech-Language Pathology, Nursing, and NBCOT about what practice and telehealth questions they ask on initial and renewal applications. (Nielsen/Hughes/unanimous) [Roll Call Vote: Hughes (y), Olson (y)], Nielsen (y), Tindall (y), Neigum (y)] **[Bd. Office]**

### Minutes

**August 9, 2021, Special Board Meeting – A motion was made** to leave telehealth statement as written with no changes. (Olson/Hughes/unanimous) [Roll Call Vote: Hughes (y), Olson (y)], Nielsen (y), Tindall (y), Neigum (y)] **[Bd. Office]**

**October 9, 2021, Special Board Meeting - A motion was made** to leave telehealth statement as written with no changes. (Olson/Hughes/unanimous) [Roll Call Vote: Hughes (y), Olson (y)], Nielsen (y), Tindall (y), Neigum (y)] **[Bd. Office]**

### Financial Report

**A motion was made** to approve the financial report. (Hughes/Olson/unanimous) [Roll Call Vote: Hughes (y), Olson (y)], Nielsen (y), Tindall (y), Neigum (y)] **[Bd. Office]**

### APT, Inc. Contract

The Board contracts with APT, Inc. for Board management services. The Board's current contract with APT, Inc. is through the ND State Procurement office and expired on December 31, 2021. The contract was delayed by procurement due to staff changes and they gave a 6-month extension to all Boards. APT, Inc. is an approved vendor through the procurement office.

The Board is not required to seek other vendors if they are happy with the services APT, Inc. provides. The Board could give an increase in payment for the next five years. Procurement will ask the Board how to proceed in the coming weeks. A new agreement should be completed by late March 2022. **[Board & APT, Inc.]**

### Audit Report Options

The person who has completed the audit for the Board for the last several audits has retired. Currently, there are not many CPAs who complete audits. The Board can seek a private business or use the state audit. The Board office will research options with private and state audit providers. **[Bd. Office]**

*{Nielsen absent}*

### Jurisprudence Exam Update

Neigum did not have any changes to the exam. She did have a question on a citation that the Board will check on. **[Bd. Office]**

**A motion was made** to leave initial and renewal Jurisprudence exam questions as currently written with no changes. (Olson/Neigum/carried) [Roll Call Vote: Hughes (y), Olson (y)], Tindall (y), Neigum (y)] [Nielsen absent] **[Bd. Office]**

**Renewal Update**

Renewal notices will be sent out in April 2022. The Board will likely need a meeting sometime in June 2022 to discuss any renewal issues. **[Bd. Office]**

**License Certificates**

**A motion was made** to no longer send out license certificates to new licensees, instead to notify them the licensee is issued and how to access the online license certificate. (Olson/Hughes/carried) [Roll Call Vote: Hughes (y), Olson (y)], Tindall (y), Neigum (y)] [Nielsen absent] **[Bd. Office]**

**Website Updates**

The website and database could use some corrections and updates. The Board office will get an estimate from Albertson Consulting. **[Bd. Office]**

**NBCOT Conference Update**

NBCOT had their annual Leadership Conference for Board members and administrators. It was held virtually on September 22-23, 2021. Topics included unconscious bias and improving equality in healthcare, protecting professional certification in licensure, OT licensure compact, and a presentation by CE Broker.

NBCOT encourages attendance by all administrators and at least one Board member for every conference.

**NBCOT/AOTA Update**

At the fall 2021 meeting of the Representative Assembly, AOTA decided to revise their position statement on PAMs including dry needling and to develop a professional policy to include dry needling. They will meet again in Fall 2022 to discussion the revised statement and new policy.

The Board questioned if they needed dry needling in their Law or Rules. The Board office will check with Legal Counsel. **[Bd. Office]**

**List of Approved Licensees (8/2/2021-1/20/2022)**

**A motion was made** that the Board approves and ratifies the attached list of issued licenses. (Olson/Hughes/carried) [Roll Call Vote: Olson (y), Hughes (y), Tindall (y), Neigum (y)] [Nielsen absent]

**Next Meeting Date**

The Board will meet again sometime in February 2022.

**Adjourn**

The meeting was adjourned at 10:15 am.

**Respectfully submitted,**

**Janae Hughes,  
Board Chair**

**Jacinda Simmons  
Administrative Assistant  
NDBOTP Office**

**NDBOTP List of issued Licenses and Limited Permits 8/2/2021-1/20/2022**

Last Name	First Name	Lic #	Type	Initial Issue Date	Expiration Date	Employer Name	City, State
Krostue	Nicole	1876	OT	8/6/2021	6/30/2022	Benedictine Living Community of Crookston	Crookston MN Grand
Peacock	Alycia	1878	OT	8/9/2021	6/30/2022	Little Miracles	Forks ND
Spanos	Grace	1879	OT	8/9/2021	6/30/2022		
Vee	Joshua	1568	OT	8/9/2021	6/30/2022		
Furqueron	Julia	1881	OT	8/12/2021	6/30/2022	Oxford Recovery Center	Brighton MI
Anderson	Taylor	1432	OT	8/16/2021	6/30/2022	Sanford Health	Fargo ND
Edwards	Nicole	1883	OTA	8/16/2021	6/30/2022	Great Kids Therapy Post Acute Medical rehabilitation hospital	Fargo ND
Hoyhtya	Megan	1882	OTA	8/16/2021	6/30/2022		Fargo ND
Reeves	Cherae	1884	OT	8/17/2021	6/30/2022	Pediatric Partners	Fargo ND
Swain	Nicole	1885	OT	8/18/2021	6/30/2022		
HESTON	HANNAH	1886	OT	8/23/2021	6/30/2022	THERAPLAY LEARNING CENTER	HAYS KS
Hamilton	Lucas	1887	OT	8/23/2021	6/30/2022		
Peterson	Taylor	1888	OTA	8/23/2021	6/30/2022	Bismarck Public Schools	Bismarck ND
Wavra	Gabrielle	1889	OT	8/27/2021	6/30/2022	Pediatric Partners	Bismarck ND
Walton	Stephanie	1890	OT	8/30/2021	6/30/2022	EmpowerMe Wellness	Saint Louis MO
Bennett	Chantel	1894	OT	9/13/2021	6/30/2022	Lea OT Services	Hobbs NM
Hadley	Keagen	1895	OT	9/13/2021	6/30/2022		
Hanson	McKayla	1891	OT	9/13/2021	6/30/2022		
McDowell	Wade	1892	OT	9/13/2021	6/30/2022	WADE MCDOWELL	Minot ND
Peterman	Brianna	1893	OT	9/13/2021	6/30/2022		
Shorma	Casandra	1369	OT	9/18/2021	6/30/2022	Anne Carlsen Center	Jamestown ND
Smith	Quiara	1897	OT	9/18/2021	6/30/2022		
Zamzo	Amy	1896	OT	9/18/2021	6/30/2022	Rise Above Consulting	Detroit Lakes MN
Gorden	Rachel	1898	OTA	9/27/2021	6/30/2022		
Berg	Ty	1899	OT	10/1/2021	6/30/2022		
Chae	Jin	1900	OT	10/5/2021	6/30/2022	Daylight CBAS	Los Angeles CA
DeNault- Ridge	Kathleen	1901	OT	10/6/2021	6/30/2022	The Cambridge School	Pennington NJ
Baity	Shannon	1902	OT	10/7/2021	6/30/2022	naviHealth	Brentwood TN
Derouin	Carly	1905	OT	10/12/2021	6/30/2022		
Medina	Cassandra	1906	OT	10/12/2021	6/30/2022	Valley Baptist Medical Center	Harlingen TX

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NesSmith	Moriah	1904	OT	10/12/2021	6/30/2022		
Teravskis	Nancy	1903	OT	10/12/2021	6/30/2022	Aureus Medical Group	Omaha NE
Johnson	Hailey	1907	OT	10/15/2021	6/30/2022		
Muzzy	Kristin	1908	OT	10/26/2021	6/30/2022		
Wurtz	Meaghan	1909	OT OTA	11/8/2021	6/30/2022	The meadows on university	Fargo ND
Patterson	Autumn	Limited Permit	Limited Permit	11/8/2021	3/8/2022		
Beck	Abbygail	1910	OTA	11/12/2021	6/30/2022	Suedel Therapeutics and Wellness	Grand Forks ND
Gordon	Trentrice	1911	OTA	11/29/2021	6/30/2022		
Moe	Brittney	1912	OTA	12/6/2021	6/30/2022	Blue Stone Therapy	Urbandale IA
Peters	Malea	1913	OT	12/13/2021	6/30/2022		
Toy	Anne	689	OT	12/13/2021	6/30/2022	LHUSD1	Lake Havasu AZ
Hoffman	Ellen	1915	OTA	12/16/2021	6/30/2022	Beyond Boundaries	Fargo ND
Kimmes	Chelsea	1914	OTA	12/20/2021	6/30/2022		
Hernandez	Kristen	Limited Permit	OT Limited Permit	12/27/2021	4/27/2022	Prairie Therapy	Minot ND Menahga MN
Puttbrese	Lyndsey	1559	OTA	1/3/2022	6/30/2024	Aegis Therapies	Grand Forks ND
Weller	Megan	1916	OTA	1/3/2022	6/30/2024	Little Miracles	Bismarck ND
Gorder	Karen	1918	OT	1/10/2022	6/30/2024	Sanford	St. Paul MN
Kittleson	Lisa	1920	OT	1/10/2022	6/30/2024	Regions Hospital	Fairborn OH
Orr	Chelsea	1919	OT	1/10/2022	6/30/2024	Wright Patt Air Force Base	
Safranski	Tina	1917	OT	1/10/2022	6/30/2024		
Highness	Katie	1921	OTA OTA	1/12/2022	6/30/2024		
Volkman	Caitlin	Limited Permit	Limited Permit	1/13/2022	5/13/2022		
Loken	Kaylee	1922	OT	1/20/2022	6/30/2024	Altru Hospital	Grand Forks ND