

**North Dakota State Board of Occupational Therapy Practice  
June 8, 2022  
Special Meeting  
Held by virtual means via GoTo Meeting.  
Minutes**

**Call to Order**

The meeting was called to order at 2:00 pm by Hughes, Board Chair.

**Present**

Board Members – Janae Hughes, Carol Olson, Klancy Tindall, Sarah Nielsen, and Angie Neigum.  
Others - Annique Lockard, Legal Counsel.

**Management Contract**

Carol stated she would do the data collecting from all 3 contracts and obtain the participating addendums. Sarah moved to have Carol draft and send PA to 3 vendors and evaluate the PAs to bring back to the board. Seconded by Klancy. Motion carried; Sarah – yes, Angie – yes, Janae – yes, Klancy – yes, and Carol –yes.

**Workforce Division Survey**

Sarah moved Janae to collaborate with Jacinda to collect data for review at the next meeting. Carol seconded motion. Motion carried; Sarah – yes, Angie – yes, Janae – yes, Klancy – yes, and Carol – yes.

Special meeting to review above topics scheduled for June 21, 2022, at 9 am

**Adjourn**

The meeting was adjourned at 2:25 pm.

**Respectfully submitted,**

**Janae Hughes,  
Board Chair**

**Carol Olson,  
Vice Chair**