North Dakota State Board of Occupational Therapy Practice
June 21, 2022
Special Meeting
Held by virtual means via GoTo Meeting.
Minutes

Call to Order

The meeting was called to order at 9:00 am by Janae Hughes.

Present

Board Members – Janae Hughes, Carol Olson, Klancy Tindall, Sarah Nielsen, Angie Neigum
Others – Jacinda Simmons; Annique Lockard, Legal Counsel.

Complaint

Kevin Sandness - #2022-01 – A motion was made to initiate disciplinary action based on NDCC 43-40-16(1)(b) for violations under NDAC 55.5-02-02-01 and AOTA Code of Ethics Principles 2C and 2F. (Olson/Nielsen/unanimous) [Roll Call Vote: Hughes (y), Olson (y)], Tindall (y), Neigum (y) & Nielsen (y)]

A motion was made to offer a settlement agreement of probation until he completes 8 hours of continuing education in ethical behavior in the workplace approved by the Board chair and in addition to the 20-hour continuing education requirement for renewal. (Nielsen/Olson/unanimous) [Roll Call Vote: Hughes (y), Olson (y)], Tindall (y), Neigum (y), Nielsen (y)]   **[Legal Counsel]**

Renewal Update

Sandness - A motion was made to renew his license. (Olson/Tindall/unanimous) [Roll Call Vote: Hughes (y), Olson (y)], Tindall (y), Neigum (y) & Nielsen (y)]

Workforce Division Survey

A motion was made to submit the survey with the answers as discussed. (Olson/Nielsen/unanimous) [Roll Call Vote: Hughes (y), Olson (y)], Tindall (y), Neigum (y) & Nielsen (y)]   **[Hughes]**

Management Contract

Clearwater declined to make an offer. Olson Effertz declined because the Board's budget was less than what they would charge. APT had no changes to the current contract and proposed $2450 per month.

A motion was made to pick APT as the vendor. (Nielsen/Olson/unanimous) [Roll Call Vote: Hughes (y), Olson (y)], Tindall (y), Neigum (y) & Nielsen (y)]

Olson will contact Chad at Procurement with the Board's decision.   **[Olson]**

Adjourn

The meeting was adjourned at 9:55 am.

Respectfully submitted,

Janae Hughes,   **Jacinda Simmons**
Board Chair   **Administrative Assistant**
                                                         NDBOTP Office