

**North Dakota State Board of Occupational Therapy Practice
July 17, 2023
Regular Meeting
Held by virtual means via GoTo Meeting.
Minutes**

Call to Order

The meeting was called to order at 8:00 am by Janae Hughes.

Present

Board Members – Janae Hughes, Carol Olson, Klancy Tindall, Angie Neigum, and Wanda Lauer.
Others – Jacinda Simmons, Administrator; Josh Amundson, Legal Counsel.

Minutes

April 17, 2023 - A motion was made to approve the minutes. (Olson/Tindall/carried) [[Roll Call Vote: Hughes (y), Olson (y)], Tindall (y), Lauer (y), Neigum (y)]

May 5, 2023 - A motion was made to approve the minutes. (Olson/Tindall/carried) [Roll Call Vote: Hughes (y), Olson (y)], Tindall (y), Lauer (y), Neigum (y)]

Financial Report

Twenty-three months into the 2-year budget, expenses and revenue are in line and are under budget.

A motion was made to approve the financial report. (Olson/Wanda/carried) [Roll Call Vote: Hughes (y), Olson (y)], Tindall (y), Lauer (y), Neigum (y)]

CE Broker Update

Hughes will sign the contract and then a kickoff meeting will be scheduled with CE Broker, Hughes, and the Board office.

NBCOT Update

Exam Changes Effective January 2024 – The exam will be administered by Pearson Vue, which services many healthcare boards in the state. The clinical simulation portion of the exam will transition to scenario sets with an opening scene followed by questions.

Leadership Forum via Zoom-September 19-20, 2023 – NBCOT is having their annual forum for Board members and administrators. The board office plans to attend at least one session. If Board members are interested, please contact the Board office for the link.

Approved List of Licensees (4/11/2023-7/10/2023)

A motion was made to approve the list of new licenses. (Lauer/Olson/carried) [[Roll Call Vote: Hughes (y), Olson (y)], Tindall (y), Lauer (y), Neigum (y)]

[Bd. Office]

Board Appointments

Neigum's appointment ends 12/31/2023. It is her second term so she cannot be reappointed as the consumer member. If Board members have any names for a consumer member, they should refer them to the Governor's office.

Other

Olson asked about higher interest rates for CDs. The Board office will discuss it with the Board's accountant for the next meeting.

[Bd. Office]

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Next Meeting Date

October 16, 2023

8:00 am

GoTo meeting and Board office

Adjourn

The meeting was adjourned at 8:15 am.

Respectfully submitted,

**Janae Hughes,
Board Chair**

**Jacinda Simmons
Administrator, NDBOTP Office**