

**North Dakota State Board of Occupational Therapy Practice
June 17, 2024
Special Meeting
Held by virtual means via Zoom.
Draft Minutes**

Call to Order

The meeting was called to order at 8:00 am by Janae Hughes.

Present

Board Members – Janae Hughes, Carol Olson, Wanda Lauer, and Lori Novak.

Others – Jacinda Simmons, Administrator; Stephen Hanson, Assistant Attorney General; Megan Boucher, NDOTA; Shawn Conway, NBCOT; Dennis Pathroff, GA Group; Daniel Markels, AOTA; and Carl Sims, Council on State Government.

{Klancy Tindall absent}

OT Compact

Presentation given by Conway, Markels, and Sims on the OT compact and its benefits to licensees and the Board.

Each state would have a delegate, either a Board member or Board administrator.

The compact is optional for licensees. The traditional way of licensure is still available.

If actions are taken in a compact state, it is reported to the home and other compact states. Then it can be determined if further actions should be taken by the home or compact states. If the home state takes action or revokes a license, it is revoked in compact states as well.

The fees for the compact are decided by the home state. Many states have lower compact fees to join a home state than a new license fee to encourage compact licensure for those who qualify.

Current licensees can join a compact if they are already licensed in a home state. It is the decision of the home state Board if the background check is required for those currently licensed.

Proposed Legislation

Boucher said NDOTA intends to propose legislation for the OT compact for the 2025 ND legislative session.

A motion was made to support compact legislation as proposed by NDOTA. (Olson/Lauer/carried) [Roll Call Vote: Hughes (y), Olson (y)], Lauer (y), Novak (y)] [Tindall absent] **[Bd. Office]**

Minutes

April 15, 2024 - A motion was made to approve the minutes. (Olson/Lauer/carried) [Roll Call Vote: Hughes (y), Olson (y)], Lauer (y), Novak (y)] [Tindall absent] **[Bd. Office]**

License Renewal Issues

Hesselbart - A motion was made to grant the renewal. (Olson/Lauer/carried) [Roll Call Vote: Hughes (y), Olson (y)], Lauer (y), Novak (y)] [Tindall absent] **[Bd. Office]**

Sandness – Board took disciplinary actions within last two years, but he responded no to the question on the renewal form.

A motion was made to have him resubmit his responses to questions and grant the renewal upon approval by Hughes. (Olson/Lauer/carried) [Roll Call Vote: Hughes (y), Olson (y)], Lauer (y), Novak (y)] [Tindall absent]
[Bd. Office]

Renewal Question – A motion was made that OTA licensees must submit a substantiation of supervision form with the biennial renewal to be mindful of supervision requirements, even if there are no changes to their supervision. (Lauer/Olson/carried) [Roll Call Vote: Hughes (y), Olson (y)], Lauer (y), Novak (y)] [Tindall absent]
[Bd. Office]

APT Contract Update

By June 30th of every year, the Board may make desired changes to their contract with APT, Inc. However, if they have no changes no motion or signature is needed. The Board will need to renew their contract next year and can expect an inflation increase to be proposed.
[Bd. Office]

Dry Needling Modality Approved by AOTA

No wording changes are needed to Board’s online statement. The link to the AOTA statement will be added.
[Bd. Office]

Board Appointments

Tindall does not wish to be reappointed for another term when her first term expires December 31, 2024. Olson’s second term expires December 31, 2024, and will serve until she is replaced. Board members will direct anyone interested in being a Board member to the Governor’s website or the Board office.

2024 Meeting Dates

July 15, 2024	8:00 am	Zoom meeting - Meeting with Labor Commission
October 21, 2024	8:00 am	Zoom meeting

Adjourn

The meeting was adjourned at 9:00 am.

Respectfully submitted,

**Janae Hughes,
Board Chair**

**Jacinda Simmons
Administrator, NDBOTP Office**