

**North Dakota State Board of Occupational Therapy Practice  
February 4, 2025  
Special Meeting  
Held by virtual means via Zoom.  
Minutes**

**Call to Order**

The meeting was called to order at 8:00 am by Janae Hughes.

**Present**

Board Members – Janae Hughes, Carol Olson, and Lori Novak.

Others – Jacinda Simmons, Administrator; Stephen Hanson, Assistant Attorney General; Kevin Anderson.

***{Wanda Lauer and Klancy Tindall absent}***

**Legislative Session**

**HB 1270 - A motion was made** to approve the testimony in opposition written by Hughes.

(Novak/Olson/carried) [Lauer & Tindal absent] [Roll Call Vote: Hughes (y), Olson (y)], Novak (y)]

**[Bd. Office]**

**SB 2395** – Concerns uniform license requirements for out of state licenses. Most would no longer apply to the Board as they will likely have a compact soon. Discussion only; the Board took no action.

**Complaint**

**#2024-02 - A motion was made** to request more specific information from the complainant including names of patients referenced in the complaint. (Olson/Novak/carried) [Lauer & Tindal absent] [Roll Call Vote: Hughes (y), Olson (y)], Novak (y)]

**[Bd. Office]**

The Board will have a special meeting when the response is received.

**Board Appointments**

**New Board Member** – Kyla Guthmiller has been appointed to the Board for Olson's position.

**Email for OTA Position** – An email will be sent out to current OTAs in ND to advertise the Board position.

**Adjourn**

The meeting was adjourned at 8:19 am.

**Respectfully submitted,**

**Janae Hughes,  
Board Chair**

**Jacinda Simmons  
Administrator, NDBOTP Office**